## 2017 PERFORMER SELECTION FORM

Libraries are welcomed to book performers through Winnefox throughout the year. Submit the following information with each booking request.

- Performer Name (include contact information if not in the WLS Performer Selection Booklet):
- Program Title:
- Date of Performance (include alternative dates if a hold is not currently in place):
- Location of Performance (include physical address if not at your library):
- Program Start Time:
- Total Cost of Program (performance + mileage when applicable):
- Library Contact:
- Have you discussed and placed this request on hold with the performer?

## **Request Submission Options**

- Email complete information to Marcy Cannon at <a href="mailto:cannon@winnefox.org">cannon@winnefox.org</a>
- Fax to (920) 236-5228
- Send hardcopy to Marcy at the WLS Administration office through the Van Delivery

## Reminder

- You <u>may</u> pre-arrange a booking with the performer & still have Winnefox issue payment and take care of tax forms.
- You <u>cannot</u> sign a contract with the performer if you want Winnefox to issue payment and take care of tax forms.

June 2017							
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July 2017								
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August 2017							
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